



HVAC / REFRIGERATION REQUEST FOR SALVAGE PICK-UP

Attn: _____ Date: _____

Store #/Location: _____ Fax No: _____

The awarded contractor shall be responsible for the removal and replacement of all rooftop equipment units listed and shown on the project documents. As noted, the awarded contractor shall remain responsible for the removal of all controls equipment from existing rooftop equipment units as specified in the replacement project scope of work and contract. The awarded contractor shall also be responsible for coordinating with AES Industries, Inc. for the existing rooftop equipment units to be removed from the customer's site. The awarded contractor shall coordinate with the property owner / operator an area for temporary unit storage on grade in the most viable and secure location providing for a one week notice to AES Industries, Inc. as to the date of unit pick-up. All rooftop equipment units scheduled for pick-up shall not be damaged or decommissioned prior to pick-up and remains the property and liability of the contractor till released to AES Industries, Inc. for shipment. The existing rooftop equipment units shall be removed from the site the same week as the unit replacement and loaded onto the AES trailers within two hours of the scheduled pick-up time. The awarded contractor shall be responsible for all labor and equipment required to load the units onto the AES trailers.

AES Industries, Inc. shall comply to and follow EPA Clean Air Act, Title VI, Section 608 and Code of Federal Regulation Title 40, Part 82 when removing air conditioning or refrigerated equipment units. AES Industries, Inc. shall document all removed rooftop equipment units recording their identification numbers, model and serial numbers, the amount of refrigerant recovered from each unit, the date of decommissioning, including the company name and signature of an on-site supervisor. The awarded contractor shall continue to provide for all other documentation for new rooftop equipment units installed in accordance with the specifications and required project close-out documents.

**Please Complete all fields and fax to 334-283-5447
or email to SALVAGE@AESRECLAIM.COM**

PICKUP ADDRESS: _____

REQUESTED PICKUP DATES & TIME:

DATE _____

TIME _____

CONTACT NAME: _____

CONTACT PHONE: _____ **EMAIL:** _____

Pickup dates must be changed prior to 48 hours of scheduled date. Contractor will be responsible for any costs associated with incorrect pickup dates.

THIS FORM COMPLETED BY: _____ **DATE:** _____

Please refer all inquiries to one of the following:

AES Industries, Inc. • Tallassee, AL • (800) 786-0402 TOLL FREE

| <i>Department</i> | <i>Name</i> | <i>Ext.</i> |
|------------------------------|----------------|-------------|
| Shipping Coordination | Cliff Jones | x307 |
| Shipping Coordination | Chad Ledbetter | x318 |